

## BURSARY APPLICATION FORM

A bursary is awarded to a Rossbourne School student whose parents/legal guardians are temporarily unable, for financial reasons, to cover the full cost of the student's attendance at Rossbourne School. Bursaries are applied to tuition fees and are awarded for a single year only and valid whilst a family is in genuine need of financial assistance.

Families wishing to apply for a bursary must complete a Bursary Application Form (including details of Income/Expenses and Assets/Liabilities) and submit to the Principal (please mark as 'confidential').

Applications will be assessed according to need. Please note that should relevant information/documentation not be provided, your application may be returned for amendment and re-submission. In order to renew a bursary for a subsequent year, a new Bursary Application Form must be completed and submitted.

### BURSARY APPLICATION

#### Student's Details

Family Name: \_\_\_\_\_

Given Names: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Class in 2022: \_\_\_\_\_

#### Parent/ Guardian 1 (details):

Family Name: \_\_\_\_\_

Given Names: \_\_\_\_\_

Address: \_\_\_\_\_

Phone no: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email address: \_\_\_\_\_

Occupation: \_\_\_\_\_

Employers name/address: \_\_\_\_\_

Employment Status:    Permanent    Contract    Casual    Unemployed

If Permanent, years employed: \_\_\_\_\_

If Contract, remaining term: \_\_\_\_\_

**Parent/ Guardian 2 (details):**

Family Name: \_\_\_\_\_

Given Names: \_\_\_\_\_

Address: \_\_\_\_\_

Phone no: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email address: \_\_\_\_\_

Occupation: \_\_\_\_\_

Employers name/address: \_\_\_\_\_

\_\_\_\_\_

Employment Status:    Permanent        Contract        Casual        Unemployed

If Permanent, years employed: \_\_\_\_\_

If Contract, remaining term: \_\_\_\_\_

**DETAILS OF INCOME/EXPENSES AND ASSETS/LIABILITIES**

As a bursary is only intended for students whose parents are unable, for financial reasons, to cover the full cost of the student's attendance at Rossbourne School, it is necessary for details of the parents'/legal guardians' financial position to be supplied. This information will be treated confidentially.

Please attach copies of any or all of the following documents to support to your application:

- Pay slips for four recent pay periods
- Copy of your last group certificate or income tax return for both parents/guardians if applicable
- Current Council Rates Notice for all properties that any family member has an interest in
- Business bank statements for the last 3 months
- Current Mortgage statement or Rent statement

**Details of Family Income & Expenditure:**

Income Amount: \_\_\_\_\_

Expenditure Amount: \_\_\_\_\_

Parent/ Guardian 1 Salary (Net): \_\_\_\_\_

Parent/ Guardian 2 Salary (Net): \_\_\_\_\_

Mortgage Repayment: \_\_\_\_\_

Rent: \_\_\_\_\_

Rates & Property Costs: \_\_\_\_\_

Motor Vehicle Finance: \_\_\_\_\_

Other income (details below): \_\_\_\_\_

Other Loan Payments: \_\_\_\_\_

Travelling Costs: \_\_\_\_\_

Food & Living Expenses: \_\_\_\_\_

Insurance: \_\_\_\_\_

School Fees: \_\_\_\_\_

**Other Expenses (list details below)**

**TOTAL INCOME TOTAL EXPENDITURE**

**Details of Assets and liabilities (excluding family home)**

Other mortgages: \_\_\_\_\_

Other real estate \_\_\_\_\_

Address of property: \_\_\_\_\_

Overdrafts/other loans: \_\_\_\_\_

Credit card debts: \_\_\_\_\_

Car Loan(s): \_\_\_\_\_

Shares and Other investments: \_\_\_\_\_

Other Liabilities (details below): \_\_\_\_\_

Motor vehicles: \_\_\_\_\_

TOTAL ASSETS TOTAL LIABILITIES

**Additional Information**

Is there any other information or circumstances that you would like us to take into consideration that may be relevant to this application?

Additional Information: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Declaration**

I/we declare that the above information is true and correct and that we have no other assets and are not in receipt of any other income.

**Signatures**

Parent 1 \_\_\_\_\_

Date: \_\_\_\_\_

Parent 2 \_\_\_\_\_

Date: \_\_\_\_\_