



## Health Care Needs Policy

*Rossbourne School takes a zero-tolerance approach to child abuse and is fully committed to ensuring that its strategies, policies, procedures and practices meet all Child Safety Standards as specified in Ministerial Order No. 870 (2015)*

### **PURPOSE**

To ensure that Rossbourne School provides appropriate support to students with health care needs.

### **OBJECTIVE**

To inform Rossbourne School parents, carers, staff and students of the processes and procedures in place to support students with health care needs at school.

### **SCOPE**

This policy applies to:

- all staff, including casual relief staff and volunteers
- all students who have been diagnosed with a health care need who may require support, monitoring or medication at school.

### **POLICY**

*This policy should be read with related Rossbourne School policies including: Anaphylaxis Management, Asthma Management, First Aid, Health Care Needs, Medication Management*

#### Student health support planning

In order to provide appropriate support to students at Rossbourne School who may need medical care or assistance, a Student Health Support Plan will be prepared by the Principal or nominee in consultation with the student, their parents, carers and treating medical practitioners.

Student Health Support plans help our school to assist students with:

- routine health care support needs, such as supervision or provision of medication
- personal care support needs, such as assistance with personal hygiene, continence care, eating and drinking, transfers and positioning, and use of health-related equipment
- emergency care needs, such as predictable emergency first aid associated with asthma, seizure or diabetes management

Students with complex medical care needs, for example, tracheostomy care, seizure management or tube feeding, must have a Student Health Support Plan which provides for appropriate staff to undertake specific training to meet the student's particular needs.

At enrolment or when a health care need is identified, parents/carers should provide accurate information about the student's condition or health care needs, ideally documented by the student's treating medical/health care practitioner on a Medical Advice Form (or relevant equivalent).

Rossbourne School may invite parents and carers to attend a Student Support Group meeting to discuss the contents of a student's Health Support Plan and assistance that the student may need at school or during school activities.

Where necessary, Rossbourne School may also request consent from parents and carers to consult with a student's medical practitioners, to assist in preparing the plan and ensure that appropriate school staff understand the student's needs.

### **Student Health Support Plans will be reviewed**

- when updated information is received from the student's medical practitioner
- when the school, student or parents and carers have concerns with the support being provided to the student
- if there are changes to the support being provided to the student, or annually

### **Management of confidential medical information**

Confidential medical information provided to Rossbourne School to support a student will be:

- recorded on the student's file
- shared with all relevant staff so that they are able to properly support students diagnosed with medical conditions and respond appropriately if necessary.

### ***FURTHER INFORMATION AND RESOURCES***

- ***DET School Policy and Advisory Guide:***
  - *Health Care Needs*
  - *Health Support Planning Forms*
  - *Complex Medical Needs*

***This Policy will be reviewed as part of the Rossbourne School policy review cycle***

***See Rossbourne School policies and procedures:***

- ***Anaphylaxis Management Policy***
- ***Asthma Policy***
- ***First Aid Policy***
- ***Health Care Needs Policy***
- ***Medication Management Policy***

***Ratified by Rossbourne School Council: 12 August 2020***

***Review date: August 2024***